



## Coronavirus COVID-19 'PREP' Plan

The City School District of New Rochelle (CSDNR) will utilize the Prevention, Responsiveness, Education, Physical Spaces (PREP) plan to achieve the following goals:

**Prevention:** Minimizing the spread of Coronavirus (COVID-19) on our community

**Responsiveness:** Timely and accurate dissemination of information to our community

**Education:** Preserve continuity of learning and essential school functions for our community

**Physical Spaces:** Maintaining the safety, security, and cleanliness of our school community

### PREVENTION

Our goal is to build on everyday practices including hand hygiene, monitoring student attendance and effective communication to minimize disruption to classroom schedules and prevent stigma or discrimination in regards to the COVID-19 outbreak.

Continue following these simple steps that can help stop the spread of this and other respiratory viruses:

- Wash your hands often with soap and water for at least 20 seconds. If soap and water are not available, use an alcohol-based hand sanitizer.
- Avoid touching your eyes, nose and mouth with unwashed hands.
- Avoid close contact with people who are sick.
- Stay home when you are sick.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Clean and disinfect frequently touched objects and surfaces.

Ongoing Prevention Supports:

- CSDNR will continue to message to students, families and staff about disease prevention and hygiene.
- CSDNR will maintain contact with local and state health authorities on best prevention practices.
- CSDNR will review and continue to stock supplies in every school health office and custodial closet.

### RESPONSIVENESS

CSDNR is committed to keeping all members of our school community informed in a timely manner.

- The Superintendent will be providing regular updates via the Superintendent's Message.
- The CSDNR website will have a devoted section to COVID-19 news and information.
- CSDNR will use social and traditional media to keep our community informed.
- CSDNR is providing counseling support to respond to schools where anxiety is high to help students focus.

## EDUCATION

Our learning community is prepared to ensure that our students continue to get educational experiences.

- Each building principal has an instructional plan for extended school closings that will be communicated directly to families via School Messenger and will be posted on school websites.
- Schools will post assignments, whenever possible, online so students who miss school can keep learning.
- CSDNR is exploring options to ensure students have remote access to learning if they are out of school for an extended period.
- Scheduled field trips, extracurricular activities and sports will continue as planned. Any information regarding cancellations, postponements, or delays will be communicated by the school principal.

## PHYSICAL SPACE

Our Facilities Department has implemented a robust custodial cleaning program to ensure our schools ready to receive students every day.

- CSDNR will continue to provide hand-washing supplies and hand sanitizer dispensers at every school.
- CSDNR will continue to provide disposable wipes so that commonly used surfaces (e.g., keyboards, desks, remote controls) can be wiped down by students and staff before each use.
- CSDNR will continue to focus on extra cleaning in areas where disease is most likely to spread.
- If a school closes, CSDNR has tentatively contracted with professional decontamination companies to deep-clean classrooms or entire schools.
- For schools not closed, our custodial staff will routinely clean frequently touched surfaces (e.g., doorknobs, light switches, countertops).

## Exclusion Provisions

Westchester County Department of Health (WCDOH) will notify CSDNR in the event any individual is required to be excluded from work/school.

- We will follow the instructions provided by the WCDOH for exclusion and readmission to any of our sites. The current recommended time period for self-quarantine is 14 days following the last exposure to the affected individual.
- It is recommended that you contact your health care provider if symptoms develop while on home quarantine.

## Determination of a School Closings

CSDNR is coordinating its response efforts in collaboration with the WCDOH, New York State Department of Health, City of New Rochelle, the New York State Education Department, and New York State.

- Due to the fact that we have not had school closures due to inclement weather this academic year, we have a total of four (4) days banked for emergency school closings.
- If there are confirmed cases at any of our sites, in consultation with the WCDOH and/or New York State Department of Health, the specific site will be closed as prescribed, or a minimum of one (1) day, to sanitize.
- If school closures exceed four (4) days, students will be assigned at-home learning experiences prescribed by the district.